



Government of Samoa

MINISTRY OF NATURAL RESOURCES AND ENVIRONMENT

Matāgaluega o Puna'oa Faalenatura ma le Siosiomaga

Level 3, Tui Atua Tupua Tamasese Efi
Building (TATTE), Sogi, P.O Private Bag,
Apia, SAMOA.
Website: <http://www.mnre.gov.ws/>

Telephone: (+685) 67200
Fax: (+685) 23176
Email: info@mnre.gov.ws

Please address all correspondence to the Chief
Executive Officer, Private Bag, Apia, Samoa.

Faamolemole faatuatusi uma mai fesootaiga
ma i le Ōfisa Sili.

RE-TENDER

Procurement of Services – Consultancy for Renewable Energy Management and Technology Expert (s) under the IMPRESS Project

1. The Independent Government of Samoa, acting by and through the Ministry of Natural Resources and Environment (“Client”) has available donor funds toward the cost of the IMPRESS Project. The Client intends to apply a portion of the funds to payments under the contract for which this Request for Proposals is issued.
2. The Client now invites proposals to provide the following consulting services: Consultancy for Renewable Energy Management and Technology Expert (s) under the IMPRESS Project. More details on the services are provided in the Terms of Reference.
4. A firm will be selected under the Quality and Cost Based Selection Method (QCBS) and procedures described in this RFP, in accordance with Treasury Instructions Part K Section 6 Government Procurement and Contracting June 2016 and the Tenders Board Guidelines for Procurement and Contracting: Consulting Services (CS).
5. The RFP includes the following documents:
 - Section 1 - Letter of Invitation;
 - Section 2 - Instructions to Consultants (including Data Sheet);
 - Section 3 - Technical Proposal - Standard Forms;
 - Section 4 - Financial Proposal - Standard Forms;
 - Section 5 - Terms of Reference; and
 - Section 6 - Standard Forms of Contract.
6. For enquiries of the bidding documents before submission, bidders should contact the following person at the address given below from 9.00am to 5.00pm on normal working days:

Vanda Faaso Chan Ting
Assistant Chief Executive Officer
Ministry of Natural Resources and Environment
Apia
SAMOA
Phone number: 67200 ext 203
Email address: vanda@mnre.gov.ws

7. Interested Bidders are invited to uplift the Bidding Documents from the Principal at the address indicated above.
8. Tender will close on **Monday 17th June 2019 at 11.00am Local time**. All Bids must be deposited in the Tender Box located at the Ministry of Finance Office, Level 4, and Central Bank of Samoa Building. All bids must be delivered in a sealed envelope at the address provided and marked as follow:

“Tender Consultancy for Renewable Energy Management and Technology Expert (s) under the IMPRESS Project”

The Secretary
Samoa Tenders Board
Ministry of Finance
Level 4 Central Bank of Samoa Building
Apia
SAMOA

10. All Bids will be publicly opened immediately after the given date of deadline in the presence of the Tenders Board and any bidders’ or their representatives who choose to attend.

11. All Bids must be in hard copies. There must be:

- (i) one (1) original of all Bids which must be clearly marked “ORIGINAL”;
- (ii) three (3) other copies of all Bids clearly marked “COPY”;

In the event of any discrepancy between the original and the copies, the original shall prevail.

12. Late Bids will not be considered and will be returned to the bidder unopened.

13. The Ministry shall not be responsible for any costs or expenses incurred by the bidders in connection with the preparation or delivery of Bids.

14. Bidders MUST provide all information required under this bidding document. Bids that do not include all of the information required will be deemed to be non – responsive.

Yours sincerely,



Ulu Bismarck Crawley
Chief Executive Officer
Ministry of Natural Resources and Environment