**BIDDER’S FINANCIAL PROPOSAL SUBMISSION FORM – SERVICES**

**Total price of the services included taxes (in words and in euros):** *[total amount]*

|  |  |  |  |
| --- | --- | --- | --- |
| Services description | Unit Price | Total quantity | Total Amount Euro (including taxes) |
| **Phase 1: Status and data collection** | Lumpsum | 1 | *[total amount]* |
| **Phase 2: Treatment and analysis of data** | Lumpsum | 1 | *[total amount]* |
| **Final report** (including results / recommendations after analysis conduced in phase 3 and 4) | Lumpsum | 1 | *[total amount]* |
| Any other related costs specify (operating, management and any administrative cost) – This will be reimbursed by SPC upon submission of receipts. The costs must solely be for the purpose of implementation of project activities and will require approval from SPC before it is incurred – SPC doesn’t cover visa & travel insurance fees.  These fees must be detailed and the lumpsum will be considered as the max amount for this service. | Lumpsum | 1 | *[total amount]* |
| Total | | | *[Total]* |

|  |  |  |
| --- | --- | --- |
| **Milestone/deliverables** | **% payment** | **Amount** |
| Signature of the contract | 20% |  |
| Delivery of first consolidated draft report | 40% |  |
| Validation of the final consolidated report | 40% |  |
| **TOTAL** | 100% |  |

No payment will be made for items which have not been priced. Such items are deemed to be covered by the financial offer.

Bidders will be deemed to have satisfied themselves, before submitting their proposal and to its correctness and completeness, taking into account of all that is required for the full and proper performance of the contract and to have included all costs in their rates and prices.

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| **For the Bidder:** *[insert name of the company]* |
| Signature:  Name of the representative: *[insert name of the representative]*  Title: *[insert Title of the representative]* |
| Date: *[Click or tap to enter a date]* |