**5th PCREEE STEERING COMMITTEE (PSC) MEETING**

18th NOVEMBER 2020

MODE: VIRTUAL

**AGENDA ITEM 2 – Adoption of 4th PSC Meeting Minutes**

**Purpose**

1. The purpose of this paper is to seek PSC’s endorsement on the 4th PSC Meeting Minutes

**Background**

1. The PCREEE Secretariat is hosted by the Kingdom of Tonga in Nuku’alofa. The work of the PCREEE is guided by a Steering Committee (SC) which meet at least once a year
2. The SC provides strategic guidance to the annual work plans and budgets, progress reports and financial statement of the Centre before recommending them for the approval of the SPC Executives and CRGA.
3. The 4th SC in 2019 was held on 4th December in Vava’u, Kingdom of Tonga. The meeting was conducted back to back with the Tonga Energy Sector Stakeholder and Joint Development Partners Meeting.
4. The SC meeting was chaired by the Director of the Tonga Department of Energy. The meeting agenda has been consistent with the previous SC meetings except for the updated contents. Meeting Minutes is attached as **Annex 1**.
5. Development Partner representatives in Tonga (European Union, WB and ADB) who attended the Tonga Energy Sector Stakeholder and Joint Development Partners Meeting also attended the 4th PSC Meeting.

**Current Status**

1. Below are matters arising from the minutes of PSC4 and the progress with their implementation:
2. Manager’s Progress Report;

| **Event** | **2017** | **2018** | **2019** | **2020** | **2020 Events** |
| --- | --- | --- | --- | --- | --- |
| MoUs signed | 1 | 3 | 5 | 1 | Eco CARE Pacific Trust |
| Joint events | 1 | 6 | 9 | 7 | 3 webinar series, 2 roundtables & 2 joint awareness and promotions |
| National business workshops | 1 | 5 | 9 | 7 | 7 National consultations on the BP and emobility programme – Niue, Nauru, Palau, Tuvalu, Solomon Is, Tonga and Vanuatu. |
| Regional workshops | 1 | 4 | 7 | 1 | A Tariff Review webinar for Tonga was opened to regional participants and about 31 from around the region participated |
| Energy Invest Forum | 0 | 1 | 1 | 5 | Virtual forums – 3 webinars & 2 roundtables |
| Support to Industry Associations | 0 | 2 | 4 | 1 | Vanuatu |
| Research support | 0 | 3 | 3 |  |  |
| People trained | 50 | 285 | 449 | 500 | 62+ 35 + 35 + 24 + 8 [8R / 156N] – 51 in 2020  20 from the Tonga electrical safety workshop and 31 from the Tonga tariff review webinar. |
| Funding proposals | 1 | 4 | 8 |  | Circular Economy (Tonga), Low Carbon Transport & Results-based Financing Facility (Vanuatu) and Clean Tech Innovation (Regional) |

ii) PCREEE’s Strategic and Future Direction;

|  |  |
| --- | --- |
| **Strategic & Future Direction** | **Progress** |
| * TA to the Energy Regulators * Accreditation and adoption of national qualifications on RE and EE * 1 – 2 National Energy Dialogues & Investment Forums * Support to the formation of SE industry associations * Design and seek funding for E-mobility, clean cooking & solar heating and cooling | * Just about to complete TA to review TEC’s EEC * Level 1 & 2 are just about to be registered by the TNQAB * No national energy dialogues. * Conducted a series of 3 webinars on accelerating investments in RE, EE & smart mobility in the PICs. * Completed two roundtables on energy access and private financing in Fiji * Established the SU association of Vanuatu in March * Completed developing the response plan for a low carbon transport proposal in Vanuatu |

iii) PCREEE’s Institutional Structure;

| **Meeting Outcome** | **Progress** |
| --- | --- |
| * Noted that SC 5 in 2020 will select new members of the SC * Endorsed the amendments and updates to the PCREEE’s NFIs and THs contacts. * Encouraged PCREEE to strengthen and foster new partnerships through formalizing relationships with ISA, IEA and other partners by way of signing MoUs and similar official documents. * Acknowledged SPC’s current effort to modernise its Staff Regulations and Policies in order to achieve its Strategic Plan's organisational objective to enhance the capabilities of its people systems and processes. * Noted the staffing structure and the recruitment of the next PIJP has been advertised on the PCREEE/SPC website and encouraged member countries to apply. * Noted the 4th Pacific Energy and Transport Ministers Meeting decision on PCREEE’s fund raising effort. * Noted PCREEE’s hosting of interns and encouraged member countries and partners to use the Centre as a base for training, research, internships and etc. | * To be done during PSC 5 * Updated and will be continuously updated * Signed MoU with EcoCARE Pacific Trust. Discussed joint workshops with ISA. * SPC staff can now appeal to the ILO Administrative Tribunal * PIJP from PNG has been with PCREEE since March 2020 * Fund raising is continuing with consultancies work for PacTVET, MFAT, CTCN, etc * No Interns this year due to COVID. |

iv) Technical Structure

| **Meeting Outcome** | **Progress** |
| --- | --- |
| 1. Noted the progress of the seven pipeline projects being developed and supported by the PCREEE 2. Noted the progress on the national energy dialogues and entrepreneurship workshops 3. Endorsed the conduct of an Energy Investment Forum in the Solomon Islands and the conduct of national energy dialogues in American Samoa and in a country in the North Pacific either Palau, Marshall Islands or FSM in 2020 4. Noted the Progress with the establishment of the Sustainable Energy Industry Associations in the Pacific and noted the effort to establish one in the Solomon Is and Vanuatu   v. Noted the PCREEE three funding initiatives to promote awareness and private sector participation in Sustainable Energy and urged NFIs& THs to disseminate and promote the three initiatives in Member Countries in the PICTs. | * Noted * Planned dialogues were postponed * Solomon Is wants investment forum postponed to 2021. A/Samoa and North Pacific events got postponed. Completed national consultation in Palau. * Established the SE association of Vanuatu. SI postponed to 2021. * No takers on the scholarships / research support. PSEEF interests from SI and Vanuatu but not deal signed yet. |

v). Capacity Building

|  |  |
| --- | --- |
| **Meeting Outcome** | **Progress** |
| * Noted that the final date for the EU-PacTVET project implementation is 30 August 2020. * Noted the rather slow progress of the EU-PacTVET project in Tonga and the required urgency for project deliveries * Acknowledged the PCREEE’s support to the implementation of the PacTVET project in Tonga and the possible continuation of the technical assistance after the end of the PacTVET in September 2020. | * Noted * PacTVET ICC has speed up implementation * Planning of continuing on assisting PICs to have NQs on SE in 2021 |

1. The PSC Meeting draft Minutes was ready and circulated to PSC members attending in February 2020 via email of which it was acknowledged and accepted virtually.

**Issues**

1. Due to the travel difficulties from Europe, UNIDO, Austria and Norway all of which are major development partners to PCREEE were not able to attend the 4th PSC Meeting. Apologies were send in advance of the meeting.
2. The travel restrictions imposed by COVID19 and other work commitments contributed to the non-participation of other SC members. Apologies were send in advance of the meeting.
3. The 4th PSC Meeting noted the need to rotate the current country members who have served on the board for two years (2019-2020) already.

**Recommendations**

1. The meeting is invited to:
2. Noted and endorse the 4th PSC meeting minutes.
3. Noted the progress with the implementation of matters arising from the minutes of PSC 4.

[13th November 2020]