## **Kiribati MEPSL Tentative Training Agenda**

**DAY 1: Monday 13th March 2023**

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| 08:30 | Registration | Facilitator /Presenter |
| Opening Session | |  |
| 9:00 – 9:20 | Opening Prayer |  |
| Official Opening Statement | MISE secretary |
| Statement by PCREEE | PCREEE [video ONLINE] |
| Statement by NDC Hub | NDC-hub [video ONLINE] |
| Session 1: Introduction to the Training | |  |
| 9:20 – 9:50 | * Participants introduction * Setting the scenes, * Overview of the training objectives and what will be covered (training agenda for day 1, 2 and 3) | All participants  PCREEE- Mr. Sosefo Tofu |
| Group Photo and Tea Break | | |
| Session 2: Overview on Kiribati Energy Sector | | |
| 10:10 – 10:40 | * Kiribati National Energy Strategies Plan – NDCs etc. * Energy legislations progress to date– the endorsed Energy Act 2022, Drafted MEPSL regulation. * Share the Energy Efficiency initiatives that are currently implemented [or past and future] | Kiribati EPD |
| Session 3: Opportunities for governments, private sectors, NGOs, Women and Youth | | |
| 10:40 – 11: 10 | * PCREEE supported initiatives to PICs – experiences, challenges, and achievements | PCREEE – Mr. Paea Tau’aika |
| Session 4: MEPSL program for Kiribati under NDC-hub | | |
| 11:10 – 11:40 | * Brief background and introduction to the project * Project workplan and timeframe * Progress to date | PCREEE – Sosefo Tofu |
| 11:40 – 12:10 | Overview on the proposed MEPSL SOPs for Kiribati   * Procedures with product registration, application for import, destruction /re-exporting of non-compliance appliances. | PCREEE – Sosefo Tofu |
| Session 5: MEPSL experiences at a regional level | | |
| 12:10 – 12: 30 | Experiences from PALS project – Final Evaluation Report 2019 | Fiji DoE - Vishal Prasad |
| LUNCH 12:30 – 1:30 | | |
| Session 6: MEPSL experiences at a national level [Fiji, Vanuatu, and Samoa] | | |
| 1:30 – 2:00pm | * Fiji experiences in administering and enforcing MEPSL. * Key responsibilities of the Regulator (Fiji DoE), Department of Customs and other relevant stakeholders such as importers * Procedures with product registration, application for import, destruction /re-exporting of non-compliance appliances. * Non-compliant Products – Current situation and actions | Fiji DoE |
| 2:00 – 2:50pm | * Experiences from other PICs with MEPSL * Vanuatu * Samoa | Vanuatu - confirmed.  Samoa -confirmed.  [ONLINE] |
| TEA Break 2:50pm – 3:10pm | | |
| 3:10 - 3:40pm | * Brief overview on key aspects of MEPSL program from regional perspectives based on PALS project experiences. | George Wilkenfield  [ONLINE] |
| 3:40 – 4:00pm | Day 1 Wrap Up |  |

**DAY 2: Tuesday 14th March 2023 (Importers – suppliers)**

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| 08:30am | Registration | |
| Session 8: Experiences from other PICs on the MEPSL Registrations and Application processing | |  |
| 9:00 – 9:15 | * Recap from Day 1 and agenda for Day 2. | PCREEE |
| 9:15 – 10:15 | * Intro to Kiribati Energy Legislation and Regulation * Highlight key MEPSL relevant components (may be of relevance to participants in the Energy Act 2022 * Registration and register of brand and model of electrical products. * Importation of electrical products * Cancelling of registration * Seizure of electrical products * etc * Intro to the MEPSL regulation (2017 version) * Powers and Regulator and Authorized Officers * Importing and Retailing Regulated Products * Registration * Testing * Transitional Provisions * Breaches of Regulation | PCREEE |
| 10:15 – 10:45 | * Fiji Experiences with Registration and Application for Import * Procedures for appliances registration and application for Import Permit * What are challenges and opportunities? | Fiji |
| Tea Break 10:45 – 11:05am | | |
| Session 9: Overview of the PAD system structure and its General Principle | | |
| 11:05– 12:30 | * + Overview of the PAD system structure   + General Principles     - Type of users     - Product registrations and import applications.     - Categories of registration     - Categories of importers     - Other key system features   + Facilities for applicants     - How to open an account     - Logging in     - The “home page”     - How to register a product (Cat A, B or C)     - Sections of a registration application     - Warning and errors.     - Uploading files.     - Submitting an application     - Managing brand names     - How to apply to import a product     - Searching for records     - Copying records     - Printing records     - Managing your account     - User guide. | PCREEE |
| 12:30 – 1:30 LUNCH | | |
| Session 10: Hands-on session as an applicant user | | |
| 1:30 – 4:00PM | Group of 2 or 3 participants will work through a number of mock applications for both product registration and import permits. At least one participant in each group will need to have a Wi-Fi-connected laptop. | PCREEE with support from Fiji DoE |
| TRAINING END | | |

**DAY 3: Wednesday 15th March 2023 (Regulatory)**

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| 8:30 | Registration | |
| Session 11: Proposed MEPSL Standard Operating Procedures (SOP) for Regulator and Customs | |  |
| 9:00 – 9:15 | Recap from Day 1 and agenda for Day 3 . | PCREEE |
| 09:15 – 09:45 | Fiji Experiences with SOPs for Regulators and Customs   * What are challenges and opportunities? | Fiji DoE |
| 9:45 – 11:00 | Roles of the Regulator (EPD)   * Registering models of regulated products. * Issuing certificates for regulated products * Monitoring compliance in the field * Check testing * Encouraging and Enforcing Compliance * SOP – issuing registrations and import permits   Roles of the Custom Department   * Checks at the time of import; i) Normal Check and Additional Checks procedures * SOPs for Customs | PCREEE |
| TEA BREAK | | |
| Session 12: PAD facilities for the Regulator Users | | |
| 11:20 -12:30 | Regulator PAD facilities:   * + Overview of regulators facility   + Reviewing applications   + Approving applications   + Returning, refusing, suspending, and cancelling applications   + Auto emailing facilities   + Approval certificates   + Printing Records   + Managing paper-based applications.   + Download facilities. | PCREEE |
| 12:30 – 1:30 LUNCH | | |
| Session 13: Hands on session as a Regulator User | | |
| 1:30 – 4:00pm | * Hands on session as a regulator user. Participants will work through a number of mock applications for both product registrations and imports OBO applicants. Reviewing and approving the applications. | PCREEE with support from Fiji DoE |
| TRAINING END | | |