## **Kiribati MEPSL Tentative Training Agenda**

**DAY 1: Monday 13th March 2023**

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| 08:30 | Registration | Facilitator /Presenter |
| Opening Session |  |
| 9:00 – 9:20 | Opening Prayer |  |
| Official Opening Statement  | MISE secretary |
| Statement by PCREEE | PCREEE [video ONLINE] |
| Statement by NDC Hub | NDC-hub [video ONLINE] |
| Session 1: Introduction to the Training |  |
| 9:20 – 9:50 | * Participants introduction
* Setting the scenes,
* Overview of the training objectives and what will be covered (training agenda for day 1, 2 and 3)
 | All participantsPCREEE- Mr. Sosefo Tofu |
| Group Photo and Tea Break  |
| Session 2: Overview on Kiribati Energy Sector |
| 10:10 – 10:40 | * Kiribati National Energy Strategies Plan – NDCs etc.
* Energy legislations progress to date– the endorsed Energy Act 2022, Drafted MEPSL regulation.
* Share the Energy Efficiency initiatives that are currently implemented [or past and future]
 | Kiribati EPD |
| Session 3: Opportunities for governments, private sectors, NGOs, Women and Youth |
| 10:40 – 11: 10 | * PCREEE supported initiatives to PICs – experiences, challenges, and achievements
 | PCREEE – Mr. Paea Tau’aika |
| Session 4: MEPSL program for Kiribati under NDC-hub |
| 11:10 – 11:40 | * Brief background and introduction to the project
* Project workplan and timeframe
* Progress to date
 | PCREEE – Sosefo Tofu |
| 11:40 – 12:10 | Overview on the proposed MEPSL SOPs for Kiribati * Procedures with product registration, application for import, destruction /re-exporting of non-compliance appliances.
 | PCREEE – Sosefo Tofu |
| Session 5: MEPSL experiences at a regional level |
| 12:10 – 12: 30 | Experiences from PALS project – Final Evaluation Report 2019 | Fiji DoE - Vishal Prasad |
| LUNCH 12:30 – 1:30 |
| Session 6: MEPSL experiences at a national level [Fiji, Vanuatu, and Samoa] |
| 1:30 – 2:00pm | * Fiji experiences in administering and enforcing MEPSL.
* Key responsibilities of the Regulator (Fiji DoE), Department of Customs and other relevant stakeholders such as importers
* Procedures with product registration, application for import, destruction /re-exporting of non-compliance appliances.
* Non-compliant Products – Current situation and actions
 | Fiji DoE |
| 2:00 – 2:50pm | * Experiences from other PICs with MEPSL
* Vanuatu
* Samoa
 | Vanuatu - confirmed.Samoa -confirmed.[ONLINE] |
| TEA Break 2:50pm – 3:10pm |
| 3:10 - 3:40pm | * Brief overview on key aspects of MEPSL program from regional perspectives based on PALS project experiences.
 | George Wilkenfield[ONLINE] |
| 3:40 – 4:00pm | Day 1 Wrap Up |  |

**DAY 2: Tuesday 14th March 2023 (Importers – suppliers)**

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| 08:30am | Registration |
| Session 8: Experiences from other PICs on the MEPSL Registrations and Application processing |  |
| 9:00 – 9:15 | * Recap from Day 1 and agenda for Day 2.
 | PCREEE  |
| 9:15 – 10:15 | * Intro to Kiribati Energy Legislation and Regulation
* Highlight key MEPSL relevant components (may be of relevance to participants in the Energy Act 2022
* Registration and register of brand and model of electrical products.
* Importation of electrical products
* Cancelling of registration
* Seizure of electrical products
* etc
* Intro to the MEPSL regulation (2017 version)
* Powers and Regulator and Authorized Officers
* Importing and Retailing Regulated Products
* Registration
* Testing
* Transitional Provisions
* Breaches of Regulation
 | PCREEE |
| 10:15 – 10:45 | * Fiji Experiences with Registration and Application for Import
* Procedures for appliances registration and application for Import Permit
* What are challenges and opportunities?
 | Fiji  |
| Tea Break 10:45 – 11:05am |
| Session 9: Overview of the PAD system structure and its General Principle |
| 11:05– 12:30 | * + Overview of the PAD system structure
	+ General Principles
		- Type of users
		- Product registrations and import applications.
		- Categories of registration
		- Categories of importers
		- Other key system features
	+ Facilities for applicants
		- How to open an account
		- Logging in
		- The “home page”
		- How to register a product (Cat A, B or C)
		- Sections of a registration application
		- Warning and errors.
		- Uploading files.
		- Submitting an application
		- Managing brand names
		- How to apply to import a product
		- Searching for records
		- Copying records
		- Printing records
		- Managing your account
		- User guide.
 | PCREEE  |
| 12:30 – 1:30 LUNCH |
| Session 10: Hands-on session as an applicant user |
| 1:30 – 4:00PM | Group of 2 or 3 participants will work through a number of mock applications for both product registration and import permits. At least one participant in each group will need to have a Wi-Fi-connected laptop. | PCREEE with support from Fiji DoE |
| TRAINING END |

**DAY 3: Wednesday 15th March 2023 (Regulatory)**

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| 8:30 | Registration |
| Session 11: Proposed MEPSL Standard Operating Procedures (SOP) for Regulator and Customs |  |
| 9:00 – 9:15 | Recap from Day 1 and agenda for Day 3 .  | PCREEE  |
| 09:15 – 09:45 | Fiji Experiences with SOPs for Regulators and Customs * What are challenges and opportunities?
 | Fiji DoE |
| 9:45 – 11:00 | Roles of the Regulator (EPD)* Registering models of regulated products.
* Issuing certificates for regulated products
* Monitoring compliance in the field
* Check testing
* Encouraging and Enforcing Compliance
* SOP – issuing registrations and import permits

Roles of the Custom Department* Checks at the time of import; i) Normal Check and Additional Checks procedures
* SOPs for Customs
 | PCREEE  |
| TEA BREAK |
| Session 12: PAD facilities for the Regulator Users |
| 11:20 -12:30 | Regulator PAD facilities:* + Overview of regulators facility
	+ Reviewing applications
	+ Approving applications
	+ Returning, refusing, suspending, and cancelling applications
	+ Auto emailing facilities
	+ Approval certificates
	+ Printing Records
	+ Managing paper-based applications.
	+ Download facilities.
 | PCREEE  |
| 12:30 – 1:30 LUNCH |
| Session 13: Hands on session as a Regulator User |
| 1:30 – 4:00pm | * Hands on session as a regulator user. Participants will work through a number of mock applications for both product registrations and imports OBO applicants. Reviewing and approving the applications.
 | PCREEE with support from Fiji DoE |
| TRAINING END |